



North Valley Occupational Center

Mission Statement

North Valley Occupational Center offers educational and training opportunities that provide a diverse population of students with skills to participate more effectively in the family, at work and in the community.

WEEKLY NEWSLETTER



Principal's Message

This week Ms. McCarthy, Ms. Penuela, Ms. Tabarez and I met with LA Valley College representatives. We will be working on collaborating with them to help build a pathway from graduation to community college. LAVC College Counselors will be available at NVOC and EVSC to bring information on their programs and the enrollment process. We will announce dates as they become available. We will also try to set up visits from Mission College.

Student achievement is always our priority. Many teachers are informing students of the SLOs by indicating which SLO is being addressed in their daily agenda. It is important that we continue to look at our educational practices as we work on increasing student achievement.

Interim Principal,
Ellen Baker

Calendar of Events/Important Dates

- NO SCHOOL Monday, October 3. Enjoy!
- Tuesday, October 4 — EVSC & NHALC PLC meeting, Room 127, 10:45am - 12:15pm
- Wednesday, October 5 — EVSC HiSet testing, 5:00pm
- Wednesday, October 5 — EVSC & NHALC PLC meeting, Room 115, 7:30 - 9:00pm
- Friday, October 7 — EVSC HiSet registration, 8:00am
- NO SCHOOL Wednesday, October 12. Enjoy!
- November 21-25 — Thanksgiving Break

Classes Still Open!

Your help with spreading the word is greatly appreciated!

Rinaldi Adult Center

Reading 2/3 - M-F 8:00 to 10:00am

Reading 1 - M-F 10:15am to 12:15pm

ESL - 8:00 to 10:00am and 10:15 to 12:15pm
(Int. Low, Int. High A, Int. High B, Adv. Low)

NVOC

Adult Independent Study (AIS), HS English

Must score at least 10 on TABE reading test.

Tues 9:00am to 12:00pm
5:00 to 8:00pm

Thurs 2:00 to 5:00pm

Graphic Design (forum) - M-Th 6:15pm to 9:00pm

Computer Operation (all levels, forum)

M-F 8:00am to 10:00am, 10:15am to 12:15pm

M-Th 6:15pm to 9:00pm

Accounting - M-F 8:00am to 10:00am

M-F 10:15am to 12:15pm

I.I. Lab - M-Th 3:15 to 5:45pm

HS English Lab - M-Th 3:15 to 5:45pm

M-Th 6:15 to 9:00pm

CASAS/WIOA

Thank you for administering the EL Civics Employment Tasks. They are due back in the WIOA/CASAS office by **Friday, October 14.**

New 2016 Entry Forms have finally arrived! Please have students complete them and return them by **Friday, October 14.**

ABE Reading and Math Teachers:

Please continue to pretest any new students.

ESL Teachers:

EL Civics Employment additional assessment will take place from October 4th to October 14th. **CASAS and EL Civics support materials can be found on Quizlet.com and by going to our official link below.** <http://www.wioalasd.com/elcivics>

I.I. Labs Teachers:

Please continue to pretest any new students.

Please direct your concerns and questions to the WIOA/CASAS team:

NVOC Room 104

818-365-9645 Extension 381

Gustavo Cubias- gac84281@lausd.net (NVOC)

Javier Flores- ffj8560@lausd.net (NVOC and EVSC)

Karla Galleguillos- kvg8203@lausd.net (NVOC)

Maura Sakhakorn-maura.sakhakorn@lausd.net (Rinaldi and Whipple)

STUDENT LEARNING OUTCOMES (SLOs)

- Develop effective reading, writing, listening and speaking skills
- Utilize current technology and/or resources to enhance subject area learning
- Demonstrate problem solving skills through individual and collaborative work
- Set and complete short and long term goals

Emergency Contact Updates

WIOA Technology Workshops

The memo below was sent by Associate Superintendent Earl R. Perkins:

The safety of all employees is a top priority at L.A. Unified School District. Events such as the December 15, 2015 closure of all schools demonstrated the need to reach staff immediately. In addition, a medical emergency necessitates the ability to quickly connect with an employee’s “in case of emergency” contact. **It is critical that we have updated emergency contact information for all employees.**

Your personal and emergency contact information is as follows:

- **Personal telephone number(s), i.e., home, cell and/or office**
 - ◇ Depending on the nature of the emergency, we may have to notify employees that a school or office is inaccessible. Please provide a mobile number where messages can be delivered when you are not at your work site. Per [REF-5483.1, Superintendent’s Emergency Notification System](#), during a disaster, text messaging is expected to be the first successful method of communication. The District expects to only send a text message during an emergency. By providing your cell phone number, you authorize receiving emergency text messages from the District and understand that you are responsible for all text-related charges.
- **Home address** is part of the complete information needed by LAUSD.
- **Emergency contact information** contains the name, address and phone number(s) of the person(s) you would like to District to contact in the event of a personal emergency.

Please review and update your personal and emergency contact information no later than Wednesday, October 5, 2016. Your information can be accessed and updated 24 hours per day/7 days a week by logging into the Employee Self Service (ESS) system at <http://selfservice.lausd.net>. Please note that ESS cannot be accessed via the Chrome and Safari Internet browsers. Apple users can access ESS via Citrix. You will need your Single Sign-On (SSO) to access the ESS system.

Should you have any questions regarding ESS, please contact the ITD Help Desk at (213) 241-5200.

NVOC’s instructor-taught series of hands-on workshops focuses on one type or aspect of technology each session. Teachers who are not “on the clock” can receive District Sponsored Training Rate for attending or count workshop attendance for step advancement purposes. Note that workshops rotate around the main branches and are on alternating Friday and Thursday afternoons in the hope that teachers who could not ever attend on a Friday, may be able to attend on a Thursday.

Please indicate your interest in attending by emailing Barry Bakin at barry.bakin@lausd.net with the dates of the workshops you plan to attend.

Teachers are especially encouraged to attend the first workshop as it will feature ideas and management tips for using the brand new computer lab in room 102. (Look for a sign up sheet for the lab at North Valley shortly.)

Session	Date	Title	Location
1	Thursday, October 13 1:00 p.m. to 2:30 p.m.	What to do with a Laptop Cart	East Valley Skills Center Room 207
2	Friday, October 28 1:00 p.m. to 2:30 p.m.	More Things to do with Laptops	Rinaldi Adult Learning Center

HiSet Exam at EVSC

HiSet testing at East Valley Skills Center is on October 5 at 5:00pm sharp.

Students should plan ahead for the next available exam--registration is on Friday, October 7, 2016 at 8:00am at EVSC.

CCAE Membership Info



The California Council for Adult Education invites you to become a member of the Los Angeles Metro section. CCAE is the voice of adult education in the state and offers a wide range of leadership and networking opportunities as well as scholarships, member recognition and professional development. Membership is open to all school employees, students and community members. If you or your students are interested in joining CCAE, please contact Saida Pagan at srp13821@lausd.net for more information.

Smoke-Free Campuses



All of our campuses are smoke-free, and e-cigarette and vaporizer (“vape” smoking devices) use are also prohibited. Please report any occurrences of smoking to your Main Office or School Safety Officer.

Reminder to CTE Teachers

Please submit your Job Completers form to Debbie Torres for the 2015-2016 school year. You can pick up a blank form from the Counseling Office or email Debbie Torres or John Alvarez. We want to make sure that we capture this important information. Thank you!

Ms. Torres: dmt2809@lausd.net
Mr. Alvarez: jta3552@lausd.net

Vehicle Security

To prevent a possible vehicle break-in, please remind your students to lock their cars and have all windows completely rolled up. Also encourage your students to leave valuables at home and keep any other belongings out of plain sight.